



Annual Report
2015-2016

Introductory Remarks

In 2016 B!KE celebrated our 10 year anniversary. From humble basement beginnings to bustling downtown workshop it is incredible to reflect on how far B!KE has come. Since moving to George Street our visibility has vastly increased but its my belief that B!KE has succeeded in maintaining a welcoming and inclusive environment for people to learn about maintaining and repairing our own bicycles.

When I look back on 2016 I am very grateful for how our staff and volunteers have worked together to make 293 George Street a space where people want to spend their time. I want to thank in particular Charlie Best and Brian Heuvel for giving countless hours in service of our community.

I know that I make a regular practice of saying thank you but it seems to be something I never tire of. Thanks to our very valuable partners at GreenUP, Lindsay and Jaime, we literally couldn't do this without you. Thank you to every volunteer who has served at B!KE teaching and learning how to fix bicycles. Thank you to my Board of Directors, Jackie, An, Dave, James, and Dwight for your work on policy and governance. Thanks to Rob Wilkes for managing the B!KE website. I hope that each of you knows your contribution matters!

In 2017 B!KE's Board of Directors plans to undertake the patient and deliberate work of strategic planning. As we look back on 10 years of success, I know that principles of personal empowerment and social justice that Sarah Follett and Clifford McCarten committed themselves to will play a role in shaping our vision for the bright future for the B!KE community. It is an honour and a pleasure to serve B!KE as the Executive Director and I look forward to seeing where we ride together next!

Sincerely,
Tegan Moss

Funder & Partner Recognition

B!KE currently holds a 3-year Grow Grant from the Ontario Trillium Foundation. This grant provides capacity for GreenUP and B!KE to grow programs that encourage people to be physically active.

Full-time Trent Undergraduate students pay a refundable annual levy. In 2016, this levy was for \$4.15.

The City of Peterborough provided B!KE with a \$2,500 investment grant and the City Transportation department provides funding for specific workshops and community campaigns.

Wild Rock, Risk Watch, the DBIA, and Public Health provide in-kind support and event partnership for B!KE's Programs.

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Trillium
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Program Highlights

OPEN SHOP

Continual growth of B!KE's demand for DIY seems to be the trend! In 2016 we saw 3521 visitors who completed bicycle maintenance and repair in our workshop. This is a 19.5% growth over 2015.

During the spring and summer Open Shop ran on 4-days per week providing 24-hours of instructed bike repair. B!KE also offered 13 hours of unsupported access to the workshop space. During the off-season Open Shop ran 3-days per week providing 17-hours of instructed repair, and 8 hours of unsupported workshop access.

Unsupported workshop time had limited success. While some users greatly enjoyed this time, new members were often confused by the distinction and staff had difficulty refusing to provide support. In the future all workshop time will have some level of support provided to users.

23 Volunteers contributed to Open Shop and 284 bicycles were donated to support B!KE's programming.



YOUTH EARN-A-BIKE

During 2016 B!KE ran two 8-week sessions of youth Earn-a-Bike. 10 youth completed the program, gaining in-depth mechanical experience, a free bicycle, and basic riding training.



ADULT EARN-A-BIKE

The Adult Earn-A-Bike program was completed by 8 adults who could not otherwise afford a bicycle. These adults contributed valuable volunteer service to B!KE in exchange for a bicycle that they refurbished themselves

Both Earn-A-Bike programs are made possible with funding from the Ontario Trillium Foundation and generous bicycle donations from the community at large.

B!KE: The Peterborough Community Bike Shop

Surplus & Deficit Report

November 1, 2015 to October 31, 2016

INCOME

Fundraising

Direct Public Support	\$ 2,255
Grants	\$ 70,317
Levy	\$ 25,186
Total Fundraising	<u>\$ 97,759</u>

Program Income

Total Program Income	<u>\$ 12,400</u>
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Sales Income

Bicycle Sales	\$ 17,316
New and Used Parts Sales	\$ 36,372
Discounts	-\$ 2,875
Service and Tools	\$ 5,021
Total Sales	<u>\$ 55,835</u>

TOTAL INCOME	<u>\$ 165,994</u>
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EXPENSES

Program Expenses	\$ 7,630
Sales Expenses	\$ 31,406
Website	\$ 898
Donations	\$ 829
Facilities and Equipment	\$ 24,047
Financing and Banking	\$ 2,010
Business Expenses	\$ 4,921
Office Operations	\$ 4,221
Payroll Expenses	\$ 91,705
TOTAL EXPENSES	<u>\$ 167,666</u>

NET SURPLUS	<u>-\$ 1,672</u>
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B!KE: The Peterborough Community Bike Shop

Balance Sheet

As of October 31, 2015

ASSETS

Chequing & Cash	\$ 50,370
Accounts Recievable	\$ 4,286
Fixed Assets	\$ 1,354
Other Assets	\$ 3,309
TOTAL ASSETS	<u>\$ 59,318</u>

LIABILITIES & EQUITY

LIABIITIES

Accounts Payable	\$ 3,470
Credit Cards	\$ 2,141
Other Liabilities	\$ 651
TOTAL LIABILITIES	<u>\$ 6,261</u>

EQUITY

Retained Earnings	\$ 54,897
Net Income	-\$ 1,839
TOTAL EQUITY	<u>\$ 53,058</u>

TOTAL LIABILITIES AND EQUITY \$ 59,319

B!KE: The Peterborough Community Bike Shop

Budget

November 1, 2016 to October 31, 2017

INCOME

Fundraising

Direct Public Support	\$ 2,250
Grants	\$ 90,310
Levy	\$ 26,000
Total Fundraising	<u>\$ 118,560</u>

Program Income

Total Program Income	<u>\$ 13,350</u>
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Sales Income

Bicycle Sales	\$ 17,700
New and Used Parts Sales	\$ 36,500
Discounts	-\$ 3,000
Service and Tools	\$ 4,500
Total Sales	<u>\$ 55,700</u>

TOTAL INCOME	<u><u>\$ 187,610</u></u>
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EXPENSES

Program Expenses	\$ 10,719
Sales Expenses	\$ 24,300
Website	\$ 150
Donations	\$ 250
Facilities and Equipment	\$ 26,878
Financing and Banking	\$ 1,100
Business Expenses	\$ 5,516
Office Operations	\$ 8,295
Payroll Expenses	\$ 110,952
TOTAL EXPENSES	<u><u>\$ 188,160</u></u>

NET SURPLUS	<u><u>-\$ 550</u></u>
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Program Highlights Continued

OPEN STREETS & PLAY STREETS

Through funding from the Ontario Trillium Foundation B!KE was able to support the delivery of three Open Streets events: Peterborough Pulse, and the Pulse Pop-Ups on Harvey Street and King Street. Over 9325 participated in these events, using our largest shared public space--the street--for recreation and play.

Pulse Pop-Ups are coordinated by GreenUP with event day support from B!KE. Peterborough Pulse is coordinated by: the City of Peterborough, the Peterborough Downtown Business Improvement Area, GreenUP, the Peterborough Bicycle Advisory Committee, B!KE, Peterborough Public Health, and Peterborough Square. In 2016 B!KE and Wild Rock brought Joyride 150 to Charlotte Street.



WORKSHOPS

Over 100 people participated in 14 workshops delivered by B!KE in 2016. Topic's included: The ABC's of Bike Maintenance, Bike Painting, and the Home Mechanic Workshop series. These workshops were delivered to audiences at B!KE, in local workplaces, and at the B!KE @ Trent location.

Program Highlights Continued

SCHOOL PROGRAMMING

B!KE and GreenUP partnered to offer in-school programming, to a total 671 youth from 10 schools! Programs varied from Bike Rodeos to in-depth repair programs and all participants received some training in bicycle maintenance and/or riding skills.

Pedal Power, the grade five 5-week riding skills program delivered by B!KE and GreenUP, was offered at Saint Paul, Roger Nielson, Queen Elizabeth, Saint Anne, and Westmount primary schools. During the program 243 youth received training in how to use their bicycles for transportation.



B!KE @ TRENT

During the summer of 2016 B!KE @ TRENT was open one day a week providing the Open Shop program on campus. Additionally B!KE offered three fall workshops as a part of Dis-Orientation week. B!KE worked with Sustainable Trent to provide new, improved signage across campus about how to access B!KE's services. Trent students receive a membership discount at B!KE paying just \$20 per year.

Other Highlights

B!KE's 10-YEAR ANNIVERSARY

On September 9th, 2016 B!KE celebrated 10 years in operation! The anniversary reception was attended by MP Jeff Leal, B!KE Founder Sarah Follett, former Executive Director Clifford McCarten and over 100 members and community supporters! Commemorative posters, drinking glasses, and tee-shirts were made to mark the occasion. A video booth run by Lester Alfonso and Angel Hamilton was set up for people to tell "A B!KE Story", some clips from these videos are now available on our website. The anniversary event was also an opportunity to recognize the financial support that B!KE receives from the Ontario Trillium Foundation.



THE POWER DOOR OPERATOR

At the 10-Year Anniversary we launched a fundraising campaign in order to purchase a power door operator. During the 2016 year of operation we raised approximately half of the funds needed in order to purchase and install it. Thanks to everyone who donated or purchased merchandise specifically to support this cause!

Thanks to Our Volunteers!

Volunteers play an essential role at B!KE. In 2016 volunteers completed over 500 shifts assisting with maintenance and repair. In addition they kept the shop better organized than ever, refurbished dozens of bicycles, and captured unique video of our 10 Year Anniversary party!

Charlie and Tegan would like to extend their thanks to: Alex, An, Angel, Brian, Dakota, Darby, Dave, Dwight, Emily, Eric, Gabe, Greg, Heather, Hope, Hugh, Jackie, James, Jean, Jeet, Jeff L., Jeff M., Jim, Kamran, Keith, Kern, Laura, Lester, Liam, Lorelei, Lydia, Mark, and anyone who lent a hand during a busy shop day!

Thanks to Our Staff



B!KE's 2016 Staff included: Tegan Moss, Charlie Best, Brian Heuvel, Kern Bayley-Hay, Byron Tessier, Liam Cunningham & Sam Edwards. We thank each of them for their valuable and unique contribution to making B!KE the place it is.

Thanks to Our Members

Your willingness to learn, financial contributions, and love of the bicycle make our work both possible and rewarding. Thank you for your strong support and ongoing commitment to B!KE.